My Saltire Awards

Contents

Introduction

Registering

To register with the Saltire Awards click the [Sign Up Today] button and this will take you to an information page.

Clicking continue on this page will then lead onto the Registration page

Saltire Awards Registration

First Name
First Name

Last Name
Last Name

Date of Birth
dd/mm/yyyy

Gender
Please Select ▾

Ethnicity
Please Select ▾

Situation
Please Select ▾

Address
First line of address

Town
Town

Postcode
E.G. EH7

Telephone
Telephone number

Mobile
Mobile number

Education
school/college/university/other

Username
Choose a username

Email
Email address

Password
Choose a password

☐ I would like to receive nev

Register

After filling in information click Register and you will be directed to this page and an activation email should be sent.

Account Not Active

Hi An

Thank you for signing up with the Saltire Awards. Your account has not been activated yet. You will need to check your mailbox (*andrew@strive.me.uk*) for the activation link we sent you.

If you need further help see the options below

Resent Activation Email	Incorrect email	Changed your mind
If you have not received your activation you can resend it. Be sure to check the troubleshoot first.	If you have registered with the wrong email address don't panic! You easily change it	If you no longer want to continue with Saltire Awards you delete your account.
Resend Activation	Change Email	Delete Account

Troubleshoot

ivation emails, check out the solutions below

der
the correct email
ck with teachers as the emails may be blocked
uk to your safe senders list and resend activation email
not work please contact for support.

Activate Account

Dear An

Thank you for signing up to the Saltire Awards! Before you start using your account to record all your impressive volunteering you need to verify your email.

It's pretty simple just click the link below.

Activate Account

This an automated generated email and does not receive mail, please do not reply to this email.

Many Thanks
Saltire Awards Team

Click Activate Account in your email – this allows you to use your Saltire Awards account

Your account has been activated!

Signing In

To Sign in to My Saltire, click 'My Saltire'

Which will bring you to the log in page.
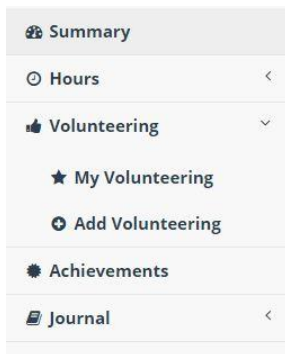
Navigating My Saltire

Summary Page
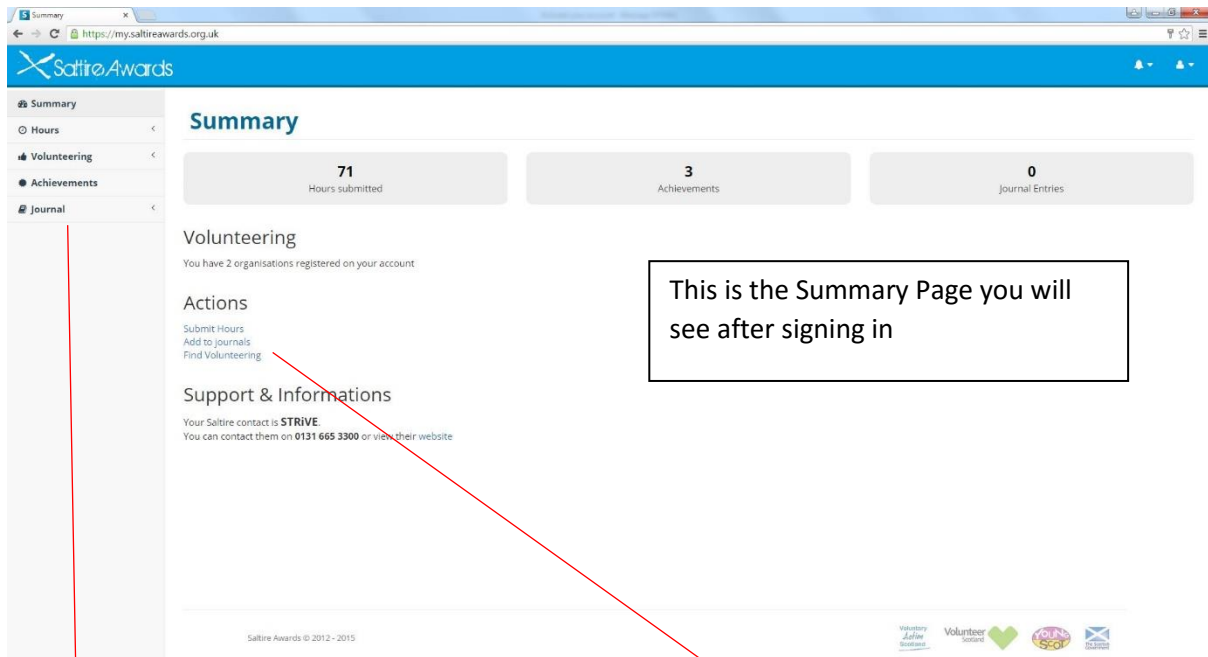
This is the Summary Page you will see after signing in

Navigation tabs allow you to access all the sections of the site you need

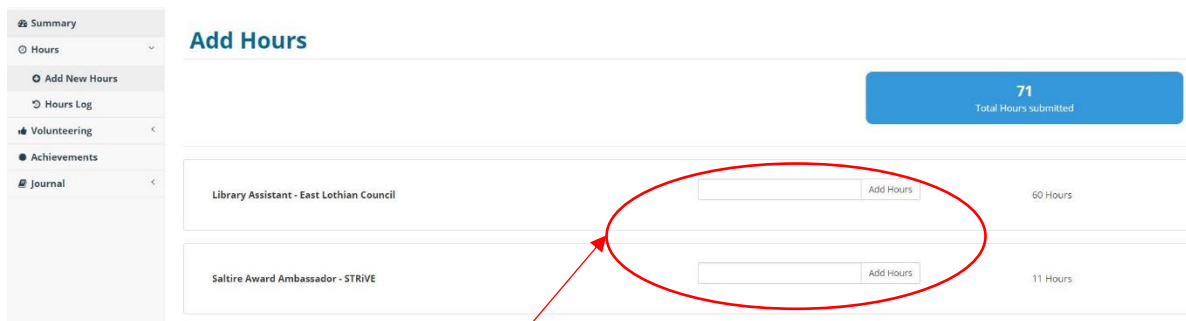Here are some quick links to the most used functions on the site

Hours
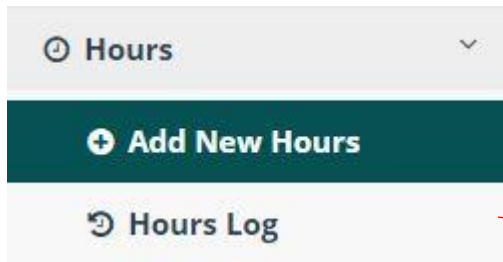
Allows you to add any new volunteering hours you have clocked up
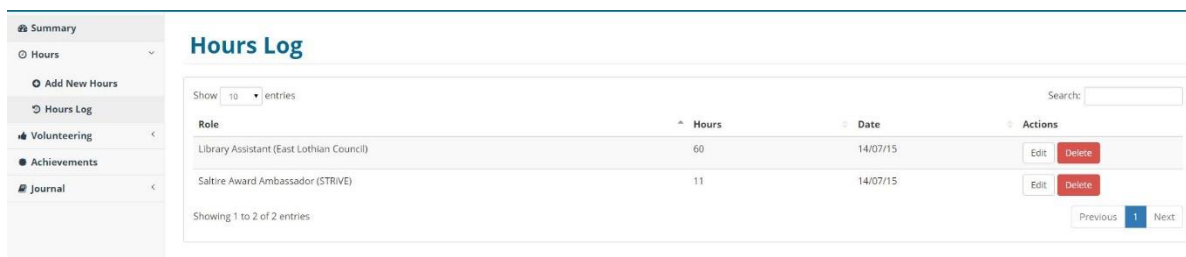
Allows you to view, edit and delete any hours that you have already logged

Adding new hours
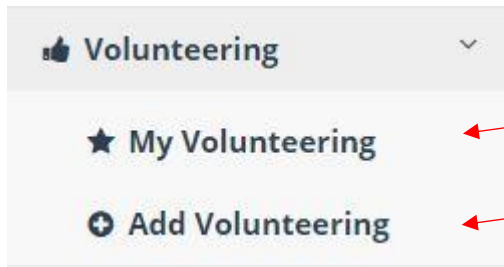
This allows you to add hours to any organisation previously linked with the Saltire Awards website by inputting a number and clicking 'Add Hours'

Hours Log

This allows you to view, edit and delete any hours that you have already logged using the designated buttons
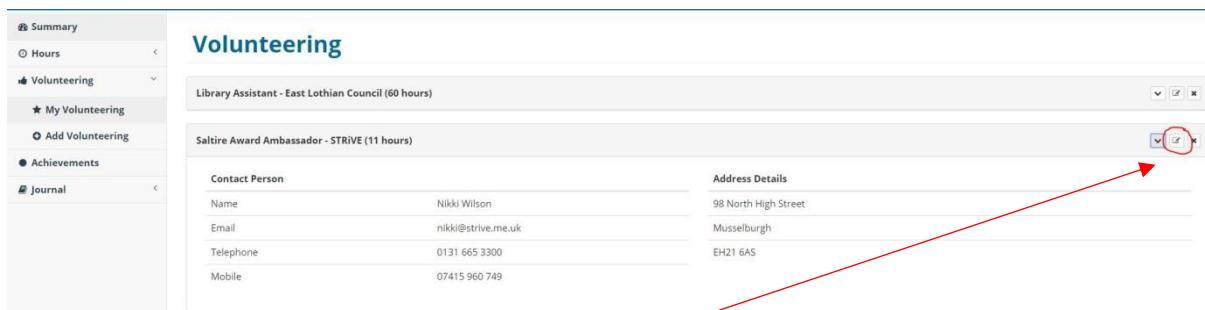
Volunteering

Show the places you are volunteering and allows you to edit any details

Opportunity to add new volunteering placements

My Volunteering

This area allows you to see what volunteer placements you already have linked with the My Saltire and also lets you edit these placement details

Add Volunteering

This is for the addition of any new volunteering placements undertaken

After filling in the required information and clicking 'Add Organisation', this placement will be visible under 'My Volunteering'

Achievements

This section is all about the hours of volunteering achieved against the hour markers

Achievements

10 HOUR

Achieved on 14/07/2015

25 HOUR

Achieved on 14/07/2015

The blue highlighted achievements are both achieved and claimed
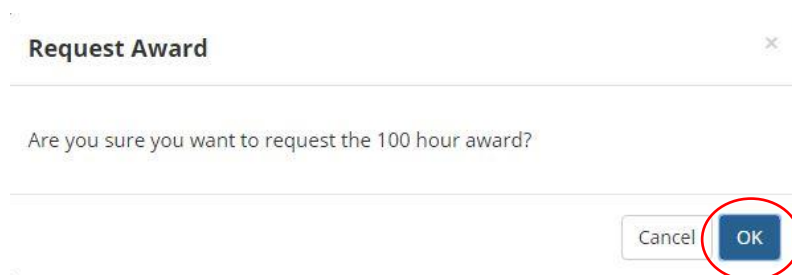
50 HOUR

Achieved on 14/07/2015
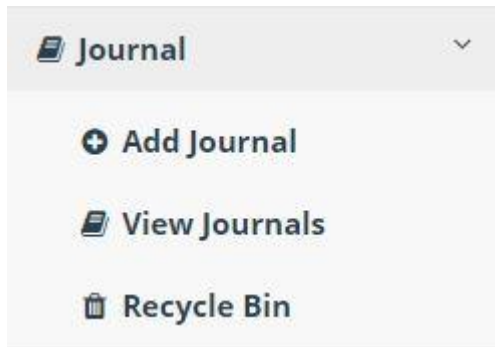
Within this section is also your way to claiming certificates

100 HOUR

Claim Award

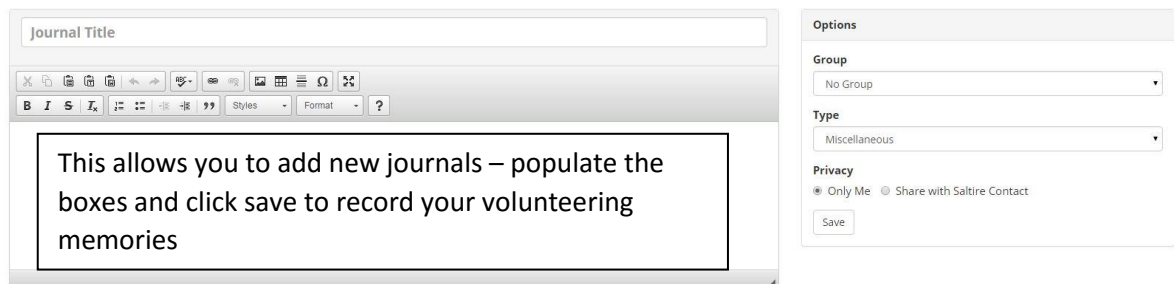Click the Claim Award button to claim your award once you have reached the required hours

Request Award   ×

Are you sure you want to request the 100 hour award?

Cancel   OK

This box will then come up to confirm your request – click OK

Journal
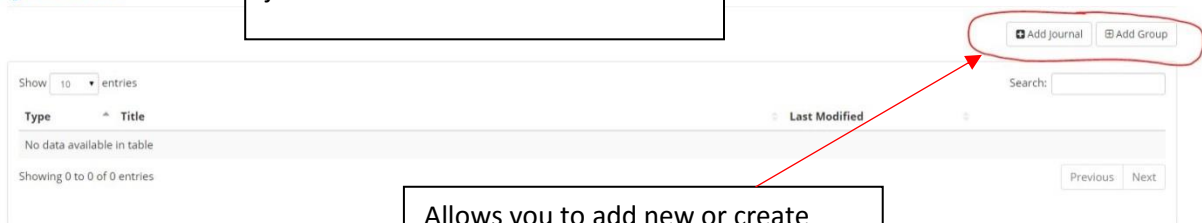
Journal   ∨

- ⊕ Add Journal
- 🗐 View Journals
- 🗑 Recycle Bin

Add Journal

Add Journal

Journal Title

[toolbar icons]

This allows you to add new journals – populate the
boxes and click save to record your volunteering
memories

Options

Group
No Group

Type
Miscellaneous

Privacy
⦿ Only Me ◯ Share with Saltire Contact

Save

View Journals

This will show your previously added
journals

Journals

⊞ Add Journal   ⊞ Add Group

Show 10 ▾ entries

Search:

Type	Title	Last Modified
No data available in table		

Showing 0 to 0 of 0 entries

Previous Next

Allows you to add new or create
journal groups